TROY INDUSTRIAL DEVELOPMENT AUTHORITY

APPLICATION FOR FINANCIAL ASSISTANCE

IMPORTANT NOTICE: The answers to the questions contained in this application are necessary to determine your firm's eligibility for financing and other assistance from the Troy Industrial Development Authority. These answers will also be used in the preparation of papers in this transaction. Accordingly, an officer or other employee of your firm who is thoroughly familiar with the business and affairs of your firm and who is thoroughly familiar with the proposed project should answer all questions accurately and completely. This application is subject to acceptance by the Authority.

TROY INDUSTRIAL DEVELOPMENT AUTHORITY

TO:

City Hall

One Monument Square

Troy, New York 12180
Attention: Chairman

This application by applicant respectfully states:

APPLICANT:

APPLICANT'S STREET ADDRESS:

CITY: STATE: PHONE NO.:

NAME OF PERSON(S) AUTHORIZED TO SPEAK FOR APPLICANT WITH RESPECT TO THIS APPLICATION:

IF APPLICANT IS REPRESENTED BY AN ATTORNEY, COMPLETE THE FOLLOWING:

NAME OF FIRM:

NAME OF ATTORNEY:

ATTORNEY'S STREET ADDRESS:

CITY: STATE: PHONE NO:

NOTE: PLEASE READ THE INSTRUCTIONS ON PAGE 2 BEFORE FILLING OUT THIS APPLICATION.

INSTRUCTIONS

- 1. The Authority will not approve any application unless, in the judgment of the Authority, said application contains sufficient information upon which to base a decision whether to approve or tentatively approve an action.
- 2. Fill in all blanks, using "none" or "not applicable" or "N/A" where the question is not appropriate to the project which is the subject of this application (the "Project").
- 3. If an estimate is given as the answer to a question, put "(est)" after the figure or answer that is estimated.
- 4. If more space is needed to answer any specific question, attach a separate sheet.
- 5. When completed, return two (2) copies of this application to the Authority at the address indicated on the first page of this application.
- 6. The Authority will not give final approval to this application until the Authority receives a completed environmental assessment form concerning the Project that is the subject of this application.
- 7. Please note that Article 6 of the Public Officers Law declares that all records in the possession of the Authority (with certain limited exceptions) are open to public inspection and copying. If the applicant feels that there are elements of the Project which are in the nature of trade secrets or information, the nature of wh5:;h is such that if disclosed to the public or otherwise widely disseminated would cause substantial injury to the applicant's competitive position, the applicant may identify such elements in writing and request that such elements be kept confidential in accordance with Article 6 of the Public Officers Law.
- 8. The applicant will be required to pay to the Authority all actual costs incurred in connection with this application and the Project contemplated herein (to the extent such expenses are not paid out of the proceeds of the Authority's bonds issued to finance the project). The applicant will also be expected to pay all costs incurred by general counsel and bond counsel to the Authority. The costs incurred by the Authority, including the Authority's general counsel and bond counsel, may be considered as a part of the project and included as a part of the resultant bond issue.
- 9. The Authority has established an application fee of Two Hundred Fifty Dollars (\$250) to cover the anticipated costs of the Authority in processing this application. A check or money order made payable to the Authority must accompany each application. THIS APPLICATION WILL NOT BE ACCEPTED BY THE AUTHORITY UNLESS ACCOMPANIED BY THE APPLICATION FEE.
- 10. The Authority has established a project fee for each project in which the Authority participates. UNLESS THE AUTHORITY AGREES IN WRITING TO THE CONTRARY, THIS PROJECT FEE IS REQUIRED TO BE PAID BY THE APPLICANT AT OR PRIOR TO THE GRANTING OF ANY FINANCIAL ASSISTANCE BY THE AUTHORITY .

FOR AUTHORITY USE ONLY

1. Project number	 -
2. Date application received by Authority	 -
3 Date application referred to attorney for review	 _
4 Date copy of application mailed to members	 -
5 Date notice of Authority meeting on application posted	 =
Date notice of Authority meeting on application mailed	
7 Date of Authority meeting on application	 _
8. Date Authority conditionally approved application	 _
9 Date scheduled for public hearing	 _
10. Date Environmental Assessment Form (EAF) received	 _
11. Date Authority completed environmental review	 _
12. Date of final approval of application	

I. INFORMATION CONCERNING THE PROPOSED OCCUPANT OF THE PROJECT, HEREINAFTER, THE "COMPANY"

A. <u>Identity of Company:</u>	
1. Company Name:	
Present Address:	
Zip Code:	
Employer's ID	
No:	
2. If the Company differs from the Applicant, give details of relationship:	
3. Indicate type of business organization of Company:	
Corporation. If so, incorporated in what country?; What State?; Date Incorporated; Type of Corporation?; Authorized to do business in New York? Yes No	
 Partnership. If so, indicate type of partnership; Number of general pa; Number of limited partners 	artners
□ Limited Liability Company. If so, organized in what State? Authorized to do business in New York? YesNo	
□ Sole proprietorship.	
4. Is the Company a subsidiary or direct or indirect affiliate of any other organization(s)? If so, indirect affiliate of any other organization(s)?	icate

name of related organization(s)and relationship:

NAME AND ADDRESS	OFFICE HELD	OTHER PRINCIPAL BUSINESS
1) 2)		
3) 4)		
2. Is the Company or management litigation? Yes No	ent of the Company now a plaintiff o	r a defendant in any civil or criminal
Has any person listed above e Yes_No	ever been convicted of a criminal offe	ense (other than a minor traffic violation)?
	or any concern with whom such perseted a bankrupt? Yes No	on has been connected ever been in
. If the answer to any of questi	on 2 through 4 is yes, please, furnish	details in a separate attachment.
_		details in a separate attachment.
C. Principal owners of Compan		
C. Principal owners of Compan . Is Company publicly held? Y	<u>y:</u>	
C. Principal owners of Compan . Is Company publicly held? Y	<u>y:</u> YesNo If yes, please list ex	
C. Principal owners of Compan Is Company publicly held? Y	y: YesNo If yes, please list expenses the second s	changes stock traded:
C. Principal owners of Compan Is Company publicly held? Y	y: YesNo If yes, please list expenses the second s	changes stock traded: % or more interest in the Company:

B. Management of Company:

D.	Cor	mpany's principal bank(s) account:
		II. <u>DATA REGARDING PROPOSED PROJECT</u>
A.		<u>Description of the Project:</u> (Please provide a brief narrative description of the Project.)
В.		Location of the Project:
D.		Description of the Project site:
	1.	Approximate size (in acres of square feet) of Project site: Is a map, survey or sketch of the Project site attached? YesNo
	2	Are there existing buildings on the Project site? YesNo
	a)	If yes, indicate the number of buildings on the site:Also, please briefly identify each existing building and indicate the approximate size (in square feet) of each such building:
	b)	Are the existing buildings in operation? YesNo If yes, describe present use of buildings.
	c)	Are the existing buildings abandoned? YesNo About to be abandoned? YesNo If yes, describe:

3. Ut	iliti	es s	erving the Project site:	
	Water:			
			Municipal	
			Other, describe	
	Se	wer		
		Mu	nicipal	
		Oth	ner, describe	
	Εle	ectri	city	
		Uti	lity	
		Oth	ner, describe	
	Не	at		
		Uti	•	
		Oth	er, describe	
4. Pre	sen	t leg	gal owner of the Project site:	
		a)	If the Company owns the Project site, indicate date of purchase: purchase price: \$	
		b)	If Company does not own the Project site, does Company have an option signed with the owner to purchase the Project site? Yes No, If yes, indicate date option signed with the owner: and the date the option expires:	
		c)	If the Company does not own the Project site, is there a relationship legally or by common control between the Company and the present owner of the Project site? Yes No, If yes, describe;	
	5.		Zoning District in which the Project site is located:	
			Are there any variances or special permits affecting the Project site? Yes No If yes, list below and attach copies of all such variances or special permits:	

d) Attach photograph of present buildings.

	1.	Does part of the Project consist of the acquisition or construction of a new building or buildings? YesNo
	2.	Does part of the Project consist of additions and/or renovations to existing buildings located on the Project site? Yes No, If yes, indicate the buildings to be expanded or renovated, the size of any expansions and the nature of expansion and/or renovation:
	3.	Describe the principal uses to be made by the Company of the building or buildings to be acquired, constructed or expanded:
E.	<u>De</u>	scription of the Equipment:
	1.	Does a part of the Project consist of the acquisition or installation of machinery equipment or other personal property (the "Equipment")? Yes No" If yes, describe the Equipment:
	2.	With respect to the Equipment to be acquired, will any of the Equipment be Equipment that has previously been used? Yes No If yes, please provided detail:
	3.	Describe the principal uses to be made by the Company of the Equipment to be acquired or installed:

<u>Description of Proposed Construction:</u>

D.

Project Use:
1. What are the principal products to be produced at the Project:
2. What are the principal activities to be conducted at the Project:
3. Does the Project include facilities or property that are primarily used in making retail sales of goods or services to customers who personally visit such facilities? Yes No If yes, please provide detail:
4. If the answer to question 3 is yes, what percentage of the cost of the Project will be expended on such facilities or property primarily used in making retail sales of goods or services to customers who personally visit the Project? %
5. If the answer to question 3 is yes, and the answer to question 4 is more than 33.33 %, indicate whether any of the following apply to the Project:
a. Will the Project be operated by not-for-profit corporation? Yes No If yes, please explain:
 b. Is the Project likely to attract a significant number of visitors from outside the economic development region in which the Project will be located? Yes No If yes, please explain:
c. Would the Project occupant, but for the contemplated financial assistance from the Authority, locate the related jobs outside the State of New York? YesNoIf yes, please explain:
d. Is the predominant purpose of the Project to make available goods or services that would not, but for the Project, be reasonable accessible to the residents of the city, town or village within which the Project will be located, because of a lack of reasonably accessible retail trade facilities offering such goods or services? Yes

F.

	zone pursuant to Article 18-B of the Public Authorities Law; or (ii) a census tract or block numbering area (or census tract or block numbering area contiguous thereto) which, according to the most recent, census data, has (x) a poverty rate of at least 20 % for the year in which the data relates, or at least 20% of 'households receiving public assistance, and (y) an unemployment rate of at least 1.25 times the statewide unemployment rate for the year to which the data relates? Yes No If yes, please explain:
6.	If any answers to subdivisions c. through e. of question 5 are yes, will the Project preserve permanent, private sector jobs or increase the overall number of permanent, private sector jobs in the State of New York? Yes No If yes, please explain:
7.	Will the completion of the Project result in the removal of a plant or facility of the Company or another proposed occupant of the Project (a "Project Occupant") from one area of the State of New York to another area of the State of New York? Yes No If yes, please explain:
8.	Will the completion of the Project result in the abandonment of one or more plants or facilities of the Company located in the State of New York? Yes No If yes, please explain:
9.	If the answer to either question 7 or question 8 is yes, indicate whether any of the following apply to the Project:
	a. Is the Project reasonably necessary to preserve the competitive position of the Company on such Project Occupant in its industry? Yes No, If yes, please provide detail:
	b. Is the Project reasonably necessary to discourage the Company or such Project Occupant from removing such other plant or facility to a location outside the State of New York? Yes No If yes, please provide detail:

e. Will the Project be located in one of the following: (i) an area designed as an empire

<u>Project</u>	: Status:
acq	he Project includes the acquisition of any land or buildings, have any steps been taken toward quiring same? Yes No If yes, please discuss in detail the approximate stage of such quisition:
	he Project includes the acquisition of any Equipment, have any steps been taken toward acquiring ne? Yes No If yes, please discuss in detail the approximate stage of such acquisition:
imp No_ of c	e Project involves the construction or reconstruction of any building or other rovement, has construction work on any such building or improvement begun? Yes If yes, please discuss in detail the approximate extent of construction and the extent ompletion. Indicate in your answer whether such specific steps have been completed as clearance and preparation; completion of foundations; installation of footings, etc.
	se indicate amount of funds expended on the Project by the Company in the past three (3) years the purposes of such expenditures:
Agent	Status for sales tax purposes (See question B.3 in Part V1 below):
Pro cor wh app	he Authority approves the Project, there are two methods that may be used to undertake the bject. The applicant can undertake the Project privately and sell the Project to the Authority upon inpletion. Alternatively, the applicant can request to be appointed as "agent" of the Authority, in ich case certain laws applicable to public construction may apply to the Project. Does the blicant wish to be designated as "agent" of the Authority for purposes of undertaking the Project? sNo
	he answer to question 1 is yes, does the applicant desire such "agent" status prior to the closing e of the financing? Yes No

G.

H.

III. INFORMATION CONCERNING LEASES OR SUBLEASES OF THE PROJECT.

PLEASE COMPLETE THE FOLLOWING SECTION IF THE COMPANY INTENDS TO LEASE OR SUBLEASE ANY PORTION OF THE PROJECT

A.				10% (by area or fair market value) of the ving for each existing or proposed tenants.	
1.					
	Subleasee Nam				
	Present Addres	S:			
	City:	State:		Zi p:	
	Em ployer's ID	NO.			
	Relationship to Percentage of I Use of Project Date of lease of	-	or subleased: see:	Sole Proprietorship	
	goods or service provide on a se	es to customers who	o personally visit the	be primarily used in making retail sale he Project? Yes No If yes, plue answers to questions II(F)(4) through	lease
2.	Sublessee Name: Present Address:				
	City:	State:	2	Zip:	
	·				
	Relationship to Cor Percentage of Project Use of Project inte Date of lease or sul Term of lease or sul Will any portion of goods or services to provide on a separa with respect to such	mpany: ect to be leased or s nded by Sublessee: blease to Sublessee: sublease to Suble f the space leased by o customers who pe atte attachment (a) de	ubleased: essee: y this sublessee be ersonally visit the F	Sole Proprietorship primarily used in making retail sales of Project? Yes No If yes, please asswers to questions II(F)(4) through (6)	e
	Sublessee Name: esent Address:				
	ty:	State:	2	Zip:	

Sublessee is:Corporation	Partnership	Sole Proprietorship
Relationship to Company:		
Percentage of Project to be leased or	subleased:	
Use of Project intended by Sublessee	:	
Date of lease or sublease to Sublesse	e:	
Term of lease or sublease to Sublesse	e:	
Will any portion of the space leased by	by this sublessee be prima	rily used in making retail sales of goods
or services to customers who persona	lly visit the Project? Yes_	No If yes, please provide on a
<u>-</u>	•	s II(F)(4) through (6) with respect to such
sublessee.	, 1	

B. What percentage of the space intended to be leased or subleased is now subject to a binding written lease or sublease?

IV. EMPLOYMENT IMPACT.

Indicate below the number of people presently employed at the Project site and the number that will be employed at the Project site at end of the first and second years after the Project has been completed (Do not include construction workers). Also indicate below the number of workers employed at the Project site representing newly created positions as opposed to positions relocated from other project sites of the applicant.

TYPE OF EMPLOYMENT

	PROFESSIONAL OR MANAGERIAL	UNSKILLED OR SKILLED	SEMI-SKILLED	TOTALS				
Present Full Tir	me							
Present Part Tir	me							
Present Seasona	Present Seasonal							
First Year Ful	l Time							
First Year Part	Гіте							
First Year Seaso	onal							
Second Year Fu	ıll Time							
Second Year Pa	art Time							
Second Year Se	easonal							
		V. <u>PROJEC</u>	<u>Г COST</u> .					
of the propose	ed buildings and the acqu	isition and installation of	any machinery and equ	r the Project site, the construction ipment necessary or convenient in using the following categories:				
Description of	Cost		Amount					
Land								
Buildings								
Machinery and	d equipment costs							
Utilities, roads	s and appurtenant costs							
Architects and	l engineering fees							

Costs of Bond issue (legal, financial and printing)

Construction loan fees and interest (if applicable)
Other (specify)
TOTAL PROJECT COSTS
B. Have any of the above expenditures already been made by the applicant? YesNo If yes, indicate particulars.
VI. <u>FINANCIAL ASSISTANCE EXPECTED FROM THE AUTHORITY</u> .
A. Financing
Is the applicant requesting that the Authority issue bonds to assist in financing the Project? Yes, No If yes, indicate: a. Amount of loan requested: Dollars; and b. Maturity requested: Years.
2. If the answer to question 1 is yes, is the interest on such bonds intended to be exempt from federal income taxation? Yes No
3. If the answer to question 2 is yes, will any portion of the Project be used for any of the following purposes:
retail food and beverage services; Yes; No automobile sales or service: Yes; No recreation or entertainment: Yes; No gold course; Yes; No country club: Yes; No massage parlor: Yes; No tennis club: Yes; No skating facility (including roller skating, skateboard and ice skating): Yes; No racquet sports facility (including handball and racquetball court): Yes; No hot tub facility: Yes; No suntan facility: Yes; No racetrack: Yes; No
4. If the answer to any of the above questions contained in question 3 is yes, please furnish details on a separate attachment

B. Tax Benefits.

1. Is the applicant requesting any real property tax exemp available to a project that did not involve the Authority exemption being sought consistent with the Authority'	y? YesNo If yes, is the real property tax
2. Is the applicant expecting that the financing of the mortgages? Yes No If yes, what is the approximately mortgages? \$	· · · · · · · · · · · · · · · · · · ·
3. Is the applicant expecting to be appointed agent of the Sales Tax or Compensating Use Tax? Yes No which the applicant expects to be exempt from the N.	If yes, what is the approximate amount of purchases
4. What is the estimated value of each type of tax-exemp Please detail the type of tax-exemption and value of each	e e
a) N. Y.S. Sales and Compensating Use Taxes:	\$
b) Mortgage Recording Taxes	\$
c) Real Property Tax Exemptions:	\$
d) Other (please specify):	\$
5. Are any of the tax-exemptions being sought in connect Uniform Tax exemption Policy? Yes No, If differs from the Authority's Uniform Tax-Exemption I	no, please explain how the request of the applicant

VII. REPRESENTATIONS BY THE APPLICANT

The applicant understands and agrees with the Authority as follows:

A. <u>Job Listings</u>. In accordance with Section 1967-a(2) of the New York Public Authorities Law, the applicant understands and agrees that, if the Project receives any Financial Assistance from the Authority, except as otherwise provided by collective bargaining agreement, new employment opportunities created as a result of the Project will be listed with the New York State Department of Labor Community Services Division (the "DOL") and with the administrative entity (collectively with the DOL, the "JTPA Entities") of the service delivery area created by the federal job training partnership act (Public Law 97-300) ("JTP A") in which the Project is located.

- B. <u>First Consideration for Employment:</u> In accordance with Section 1967-a(2) of the New York Public Authorities Law, the applicant understand and agrees that, if the Project receives any Financial Assistance from the Authority, except as otherwise provided by collective bargaining agreements, where practicable, the applicant will first consider persons eligible to participate in JTP A programs who shall be referred by the JTP A Entities for new employment opportunities created as a result of the Project.
- C. <u>Annual Sales Tax Filings:</u> In accordance with Section 1964-a(9) of the New York Public Authorities Law, the applicant understands and agrees that, if the Project receives any sales tax exemptions as part of the Financial Assistance from the Authority, in accordance with Section 1964-a(9) of the Public Authorities Law, the applicant agrees to file, or cause to be filed, with the New York State Department of Taxation and Finance, the annual form prescribed by the Department of Taxation and Finance, describing the value of all sales tax exemptions claimed by the applicant and all consultants or subcontractors retained by the applicant.
- D. <u>Annual Employment Reports:</u> The applicant understands and agrees that, if the Project received any Financial Assistant from the Authority, the applicant agrees to file, or cause to be filed, with the Authority, on an annual basis, reports regarding the number of people employed at the project site.
- E. <u>Absence of Conflicts of Interest</u>: The applicant has received from the Authority a list of the members, officers and employees of the Authority. No member, officer or employee of the Authority has an interest, whether direct or indirect, in any transaction contemplated by this Applicant, except as hereinafter described:

(Applicant)	
 By:	

NOTE: APPLICANT MUST COMPLETE THE APPROPRIATE VERIFICATION APPEARING ON PAGES 17 THROUGH 20 HEREOF BEFORE A NOTARY PUBLIC AND MUST SIGN AND ACKNOWLEDGE THE HOLD HARMLESS AGREEMENT APPEARING ON PAGE 21.

(If Applicant is a Corporation)

STATE OF)	
STATE OF)	
	deposes and says that he is the
(Name of officer of applicant)	·
	of (Company Name)
(Title)	(Company Name)
reason this verification is made by t The grounds of deponent's belief rel knowledge are investigations which	d complete and accurate to the best of his knowledge. Deponent further says that the he deponent and not by said Company is because the said Company is a corporation. lative to all matters in the said application which are not stated upon his own personal a deponent has caused to be made concerning the subject matter of this application as somet in the course of his duties as an officer of and from the books and papers of said
(officer of applicant)	
Sworn to before me this, 20	-
Notary Public	

(If Applicant is a Partnership)

STATE OF)	
STATE OF) ss.: COUNTY OF)	
(Name of individual)	deposes and says that he is the
members of the firm of	, the partnership named in the (Partnership Name)
and complete and accurate to the bes said application which are not stated	d the foregoing application and knows the contents thereof; and that the same is true st of his knowledge. The grounds of deponent I s belief relative to all matters in the upon his own personal knowledge are investigations which deponent has caused to ter of this application as well as information acquired by deponent in the course of his books and papers of said partnership.
(applicant	
Sworn to before me this, 20	
Notary Public	

(If Applicant is a Limited Liability Company)

STATE OF)	
STATE OF)	
(Name of indivdual)	deposes and says that he is one of the
members of the firm of	, the limited liability company
named in the attached application; that he has read the foregonerame is true and complete and accurate to the best of his known matters in the said application which are not stated upon his has caused to be made concerning the subject matter of this accourse of his duties as an officer of and from the books and produced in the said application.	owledge. The grounds of deponent's belief relative to all own personal knowledge are investigations which deponent application as well as information acquired by deponent in the
Sworn to before me this	
day of, 20	
Notary Public	

(If Applicant is a Sole Proprietor)

State of)	
) ss: County of)	
County of)	
	deposes and says that he has read the foregoing
(Name of individual)	
his knowledge. The groun	contents thereof; and that the same is true and complete and accurate to the best of ds of deponent's belief relative to all matters in the said application which are not nal knowledge are investigations which deponent has caused to be made concerning application.
(applicant)	
(uppricant)	
Sworn to before me this	
day of, 20	
Notary Public	
1 total y 1 dolle	

NOTE: THIS APPLICATION WILL NOT BE ACCEPTED BY THE AUTHORITY UNLESS THE HOLD HARMLESS AGREEMENT APPEARING ON PAGE 21 IS SIGNED BY THE APPLICANT.

HOLD HARMLESS AGREEMENT

Applicant hereby releases Troy Industrial Development Authority and the members, officers, servants, agents and employees thereof (hereinafter collectively referred to as the "Authority") from, agrees that the Authority shall not be liable for and agrees to indemnify, defend and hold the Authority harmless from and against any and all liability arising from or expense incurred by (A) the Authority's examination and processing of, and action pursuant to or upon, the attached Applicant, regardless of whether or not the application or the Project described therein or the issue of bonds requested therein are favorably acted upon by the Authority, (B) the Authority's financing of the Project described therein and (C) any further action taken by the Authority with respect to the Project; including without limiting the generality of the foregoing, all causes of action and attorneys' fees and any other expenses incurred in defending any suits or actions which may arise as a result of any of the foregoing. If, for any reason, the Applicant fails to conclude or consummate necessary negotiations, or fails, within a reasonable or specified period of time, to take reasonable, proper or requested action, or withdraws, abandons, cancels or neglects the Application, or if the Authority or the Applicant are unable to find buyers willing to purchase the total bond issue requested, then, and in the event, upon presentation of an invoice itemizing the same, the Applicant shall pay to the Authority, its agents or assigns, all actual costs incurred by the Authority in the processing of the Application, including attorneys' fees, if any.

(Applicant)	
By:	
Sworn to before me thisday of ,	
Notary Public	